

Medical Undergraduate Society

Council Meeting minutes - October 7th 2019; 7:00 PM

Date	MSAC	IMP	NMP	SMP	Call-In # 1-877-792-2770
Oct 7 2019	VC Room	RJH 246 MSB 107 VGH 1908	UHNBC 5011 NHSC 9-374	KGH 228 RHS 227	30335 https://meet.vc.ubc.ca

Preparation

Review Robert's Rules [here](#).

Add/update/verify your contact information [here](#).

Minutes

Present: , Vanessa, Monica, Sabrina, Sina, Billy, Army, Chloe, Gabe (IT Officer Jr.), Adina, Isaac, Parker (VP Finance Jr.), Samantha (SMP IHR), Lisa (IMP IHR), Zach, Reem, Jack, Stephen, Annette, Jeremy, Khash, Dr. Lui

VC: Aaron (IMP site lead), Tribesty (PAC Chair Sr), Kian (NMP site lead), Jessica W, Kaitlin (SMP site lead) , Ravi (MUS Rep)

<https://meet.vc.ubc.ca> **Call 30335**

Regrets: Devon, Vivian, Jessica Hatcher, Matthew, Dallas, Jordanna

title	proposer	time
Approval of Agenda	Mover: Billy Second: Army In favour: all	7:00
Approval of Previous Minutes https://drive.google.com/open?id=1C5DBvpH0ZGc7vft65CfMHggVnIBaA1mL0mShp30HYQ8	Mover: Vanessa Second: Stephen	7:05

<p>Amendment: Lowest amount of outstanding is in VFMP for performance record. Not to slander any of the departments, but that they are aiming for 10% for each site.</p>	<p>In favour: all</p>	
<p>Remarks from the Chair</p> <p>Thanks everyone for coming! We had a successful CFMS meeting recently due to: 1) position paper written by John (member of UBC) regarding to prevent switch from currently created resident positions to return-to-service positions (involved some tearful responses); 2) Devon Mitchell (VP External sr) was elected for Western Regional director (board position on CFMS), which allows us to have greater connectivity to schools across the country and have greater representation as the largest medical student body.</p> <p>Any remaining concerns about previous meetings? Please let Zach know to return to alumni conference</p> <p>Also looking forward to absence policy advocacy-- looking forward to hearing from WIN about the amendments and to utilize CFMS documentation and support</p> <p>Zach posted 1) nomination for curriculum review (indigenous health, rural or remote medicine, understanding disability in medicine) so please put in nominations if you have someone in mind; 2) external curriculum review - still few spots available if you want to work with faculty</p>	<p>Zach Sagorin (President)</p>	<p>7:06</p>
<p>Communications Updates</p> <p>MUS Council Directory https://docs.google.com/spreadsheets/d/10SzeySKsbXZjCY-v0ALuAMe-ZII1MtW1eBMuGKDjiq8/edit?usp=sharing</p> <p>Access to Google Drive https://drive.google.com/drive/folders/0B6Lj87V7riLLcU9CcWpCaHlFVTg?usp=sharing</p>	<p>Monica Hsieh (VP Communications)</p>	

MUS Website Updates

Please fill out the google form with your biography and photo by tonight midnight on **Oct. 7th.**

https://docs.google.com/forms/d/e/1FAIpQLScQ8Cg5qdjVtTj_oHcdN0xlbhfAdj8Sf5PklucTzl8fVXrIL2A/viewform?usp=sf_link

Applications for MedBall Committee

Looking for people on the Medball committee (March 16). Giving back to the first years! Need people to be on the committee to plan this event. Advantages: can go to medball for free and work for peers, free dinner and dance, ok for first years to apply.

Apply by Oct. 11 Midnight

<https://drive.google.com/open?id=1S3o5puErQTI2Xby32inI9rzEvf8fhz0MHXrIQe5hALU>

Isaac Rodin
(VP Internal)

Endorsement of WIN Absence Policy Recommendation

Presentation:

https://docs.google.com/presentation/d/1EMN9Tr7MubWRY_oj3BuFvjx5LK5eZcDxPL5RfHFBcw0/edit?usp=sharing

Policy paper:

https://docs.google.com/document/d/12T_ZzKoz_i7d7vpaZkmVL-WN3_JZhmYMe96Rld-v-il/edit?usp=sharing

Motion we are voting on is for the WIN absence policy that was brought up in the last meeting.

Background: WIN has been working on an absence policy paper to present to the faculty. The major goal of this is to summarize student concerns regarding our current absence policy. This is mainly taken from feedback from students last year regarding the current policy. A secondary goal is to review the different canadian medical schools' positions on absence policies. We developed recommendations to

Adina
Landsberg
(WIN
CFMS/MUS
Officer Sr.)

propose to the faculty. This is just a starting point of working with faculty.

Student concerns:

1. Advance notice of personal day requests often too long. Suggest personal days should be granted without advance notice up to 3 days.
2. Students perceive explanation for personal day requests invades privacy. Personal days should be granted without explanation up to 3 days/year.
3. Approval of requests not received until after the day. Recommend that faculty give students reasonable time frame and consider less advance notice for negotiated absence.
4. Process of submitting absence request is confusing. Recommend working with faculty to make application more simple and students are aware how to request.
5. Accepted reasons for negotiated absence is limited, so propose accepted reasons be expanded.
6. No specific mention of accommodations for parents, so recommend section for parents.
7. Expressed concern for lack of personal days in clerkship. Recommend personal days be allowed up to 3/year. This is a big ask so much more on collaboration with the faculty on what can work.

We are asking MUS to endorse this with amendments. We can develop a working group to make recommendations to present to the faculty.

For:

Stephen: I have been negotiating with WIN to coordinate each academics in each class. My main concerns that there are 9 different policies that would be affected by this. (e.g. Policy 24, 37.) All the policies will change dramatically with this change. I would like the arguments to be as solid as possible so that this would be passed by the UGME committee, year ½ committees. I created a motion below to endorse this in spirit and look over some of the details.

Jack: The plan of action to take this to the faculty is not yet determined. We want to work with MUS to decide which committees we should take this policy to. We have consulted Dr. Mason and Dr. Holmes, so we will be sending the amended policy. Originally, we were supposed to get this in June but this is much larger than we thought. The plan of action to bring this to faculty is not set in stone.

Zach: I appreciate the understanding how this may impact faculty policies. I would like people to consider which committees we should bring this to. Do you think all of the policies will be affected by this change? Do you foresee having this will be too confrontational and which barriers there may be?

Jack: The way we worded this policy is soft, so we are not using any language that resembles telling what the faculty has to do. Some of the asks we are making require a lot of work (e.g. personal days in year 3).

Khash: I thought it was very well-written. The one thing when it comes to absences in year 3 is the faculty side and the care team. A lot of people are afraid to take a personal day because it may look poorly on students to the supervisors in the team.

Dr. Lui: One thing you could ask from the faculty is better communication with people who work with the clerkship students. Very few faculty are aware of the absence policies and personal days. This would be one way of helping the process.

Jack: I think that this is an issue that applies to every policy that we have (e.g. max call shifts, max hours). We have a policy where medical students cannot work past 11 hours, but students are still expected to finish a consultation or case which may go past 11 hours.

Reem: At CFMS AGM, there was talk about collaborating with AMFC so that the policy goes directly to the preceptor. Are there comparisons with other schools? UBC is the largest medical school in Canada so we should be more advanced in these aspects. Putting it out there that we are trying to help UBC's reputation and use the article that was published last year as evidence.

Chloe: It goes nicely with what the faculty wants for our school. Advocating for ourselves and stating that this aligns with UBC's policies. One of my friends wanted to take a day off in clerkship for a surgery, but she was very hesitant to do that. This also comes into play with attending conferences and strict policies in some sites. Faculty should normalize all of the sick days, absences in the different sites.

Reem: Maybe making a formal recommendation that the faculty communicates with the preceptors so that they are aware of this absence policy.

Stephen: I expect over the next few months to work with the academics to implement this policy. For year 3/4, there may be a lot of restraints as to where you can take the absences. The absence policy was last reviewed in 2018 so they do not want to open it up until 2021. Accreditation standards should be used to support us (12.4 health and well-being, 12.3 ability to go to doctor's appointment). If we share we are being proactive, this will help in the accreditation process which will help our policy argument.

Zach: In order to make up for time lost in research and leadership, i had to be on call multiple times. This policy will be very beneficial for the medical students.

Jack: We would like that if this motion passes, we could get the names of MUS council members who would like to help out with the amendments for this policy.

Interested members: Stephen, Army, Reem
Email Adina: adina.landsberg@alumni.ubc.ca

MOTION:

WHEREAS medical student wellness is an essential aspect of training future well-rounded physicians; WHEREAS a robust and accessible absence policy can support such wellness, BE IT RESOLVED THAT the Medical Undergraduate Society endorse the Wellness Initiative Network's Absence Policy Recommendations with amendments to present to faculty.

Motion
mover: Adina
Seconders:
Isaac
In favour 16
Against 0
Abstentions
0

WIN Absence Policy Resolution

While negotiating with WIN, I had the following worries. Want to pass resolution of support for delegates to speak at these conferences. Do not want Deans to find errors, which will pose problems for the delegates.

MOTION:

WHEREAS: Medical student burnout is a serious concern both for the learner and the potential safety of patients in their care, WHEREAS: There are no personal days allocated for UBC medical students in years 3 and 4, WHEREAS: Promoting a community of wellness and wellbeing is a core goal of the Faculty of Medicine and a mandate for continued CACMS accreditation (standards 12.3 and 12.4), WHEREAS: Administrative barriers prevent timely submission of negotiated absences, AND WHEREAS: Students have felt stigmatized requesting negotiated absences regarding personal wellbeing, BE IT RESOLVED THAT: The Medical Undergraduate Society of UBC commits to improving UBC Attendance and Absence Policy 006 by working with faculty representatives at the 2019 Western Dean's Conference.

Stephen
McCarthy (VP
Academics
Sr.)

Motion
mover:
Stephen
Seconders:
Khash
In favour 20
Against 0
Abstentions
0

For

Stephen: Key point is that those who create the curriculum work very hard to make the curriculum and we as professionals need to attend this. Faculty struggle to promote Year 1 and 2 to go to lectures and Clin Skills (not respective to volunteer patients). How to balance this with burnout? Want to create a motion that supports in spirit the goal so that we do not get stopped from having these important conversations at the Deans Conference. I do not want details to stop us from having productive conversations.

Annette: Where is 006?

Stephen: On Entrada

Jack: Point of information. Should the motion be limited to Western Deans?

Stephen: Open to friendly amendments.

Jack: just asking

Stephen: I'm open.

Zach: Western Deans is an upcoming conference where western canadian medical schools meet with a couple medical students from each school. We have 3 attending (Annette, Zach, Jack) and our goal is to connect with student leaders and advocate for policies that benefit all of us. The intention is for VP Academic, WIN VFMP Site director and MUS Pres to attend. Western Deans has been known notoriously to know when/where it will be so having Devon as Western regional director will make it easier. We look forward to advocating appropriately and it will be beneficial to utilise those conversations.

Against

Zach: 1st WHEREAS, the idea of burnout negatively affecting patient safety seems equivocal in some research. There has been perceived poorer care of patient by care providers but

the data is still out (just as an awareness). But perceived poorer outcomes does have association with actual outcomes. This is just a limitation that it is understudied in recent years, although not completely against the motion.

Stephen: You're right. Amend first motion to include "potential safety"

Annette (point of clarification): Accommodation standards: For policy 006, the standard referenced is 12.4 but it is unsure if that is right.

Stephen: 12.3 is wellness and wellbeing (and its promotion), 12.4 is ability to take time off for doctors and dentists appointments.

Gabe: In 1st whereas, what about the learner is of concern?

Stephen: How is the learner affected?

Gabe: It's just grammatically inconsistent

CFMS AGM 2019 Update

The only additional update is that I went to the residential doctors of bc meeting and i talked about the positional paper on return of service positions. There was a lot of positive interest in this and they wanted to work on this as well. Nothing is set yet but we will meet in October with a committee of residential doctors of bc. I was hoping the positional paper committee can come together to discuss any future updates.

Zach: Dr. Monfries talked about potentially giving us money for the gym at the AGM. Is there any follow up on that?

Reem: I didn't present this at the first meeting because we didn't have a detailed plan yet. I was hoping to have a more laid out plan to present at the next meeting. If that could be done whenever possible by the sports director, Matt.

Reem Aziz
(VP External
Jr.)

Zach: There would be a reasonable amount we can ask for based on previous costs. Second questions is that there is a Residency Allocation Committee for residency spots with residents on this but no medical students.

Reem: Will look into this.

Tribesty: The RAC has been brought forward in the lobby day, Devon will have the most recent updates for this. The ministry have been in touch with Devon to discuss a potential spot for a medical student on the committee.

Review committee for MUS Variable use fund

<https://forms.gle/by5dSckjb7kkJRr9A>

MOTION

WHEREAS the MUS variable use fund is to be used for initiatives from the constituency of MUS and/or individual UBC medical students for the benefit of the student body and align with the vision and objectives of the MUS as detailed in the MUS Constitution

BE IT RESOLVED THAT VP Finance Sr will disseminate and promote the use of this fund to the student body and will review applications for approval and appropriate use of this fund on a rolling basis with the Finance Committee (VP Finance Jr/Sr, VP Internal, MUS President)

Background: MUS variable use fund is portion of budget allocated last year for \$2000, this year \$2400. Last year, only \$400 was used so there is still \$1600 leftover, plus this year's \$2400 so total is \$4000 that is available but unused. Not many students know about this. I have received separate requests for hosting one-time events and would like money from MUS, but not many students know that this resource is available. I would like to start a review committee to review applications on a rolling basis for when students want to lead initiatives that will improve student body, so that they will have resources

Billy Zhao (VP Finance Sr.)

Motion mover: Billy
Second: Isaac
In favour 19
Against 0
Abstentions 0

available. Myself, VP finance Jr. and VP internal and whoever would like to be involved can form a committee.

The review committee would review applications for the use of this fund with different criterias. The objectives are listed in the google form (see above).

Khash: How to measure success rate?

Billy: There's no success rate per se that I am asking but something that is considered by the review committee. Not necessarily an entry on the form.

Reem: Where was this fund advertised?

Billy: The \$400 that was used last year was from John and Devon. I'm trying to promote this to the rest of the student body.

Zach: I posted in the MUS facebook group and I told people to share, but people did not share this. The funding was used for the Western dean's conference.

Jessica: People may not be added onto the facebook group, so it should not be limited to just facebook.

Billy: I was thinking of putting it out in the newsletter and med all.

Lisa: Is this on the website?

Billy: I could put this on the website.

Stephen: Can you allocate funds without it being approved everytime in the MUS council? Can you disseminate the rejections back to the council?

Billy: I would try to involve as many council members in this review committee to reduce personal bias.

Reem: Is the fund first come first serve or can someone apply for this money and donate all of this?

Billy: Yes, it would be first come first serve (rolling basis review). It is for the benefit of the student body and it will align with the MUS policies.

Isaac: It will be up to the review committee to decide the appropriate amount to disseminate per award.

Dr. Lui: I assume this initiative has not been running for very long?

Billy: Previously, the fund was implemented a few years back but it has not been on for very long.

Dr. Lui: If the criteria is very broad, you can start to build an archive of activities that were previously funded. You can make this open to students so people have an idea for who this fund goes to. I would be cautious about automatically doing a roll-over of last years funds. If there is no pick up on this, the money should be spent somewhere else.

Billy: I wanted to use this year to see what students will come up. If nobody applies, we can reallocate the funds.

Vanessa: Could you decide to give a fewer amount if \$1000 asked for example.

Billy: Yes, based on the review committee.

Lisa: Who's part of the committee?

Billy: So far, it is VP finance Sr./Jr. And VP internal.

Sabrina: Is there merit in setting a firm deadline rather than rolling basis where people fight to get in the application first.

Billy: The question then comes into when the deadline should be? Rolling basis may be better for this specific use.

Parker: The fund is still in discretionary so right now it is a support in spirit.

Monica: Are the funds distributed on a reimbursement basis or provided before the event occurs? If not by reimbursement, how will we audit this process?

Billy: Reimbursement basis, so will need receipt to audit process.

Reem: Can we share each meeting on what the funds were used for?

Zach: If we are aware of the ones that are receiving the funding, could we also share this on social media? This would create more awareness of initiatives and the fund application. Do you want this to be the finance committee or a separate awards committee? Finance committee would include me as well.

Stephen: Special callout to unmatched graduates? We did sponsor one student to go to the PAC meeting last year.

Billy: I would assume in that example, it is more a discretion of PAC than MUS.

Kaitlin: IS this funding also available to the distributed sites as opposed to the funds from the site lead.

Billy: Yes, this would be available to all of the sites. The funds are more for initiatives that are not already funded by MUS funds or other funds.

Zach: For example, NMP has a ski trip and if funding was a barrier for this. Would this funding be appropriate for this? Or is it more for new initiatives?

Billy: That would be up to the review committee.

Zach: Should raise alarm bells if a disproportionate amount of funding is going to VFMP students.

Zach: Good opportunity for the VP Finance Jr to take part in for the sake of it moving forward.

Motion to Adjourn

Moved: Reem

Seconded: Gabriel

In favor: All